

RN Orientation Schedules

Orientation - Week 1 ED/UC RN					
	Monday	Tuesday	Wednesday	Thursday	Friday
7:30					
8:00	System NEO Programming	Dept Time	Dept Time	IS Training: ED/UC Staff Workflow	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor
8:30		IS Trainings: Documenting Patient Histories; Charting w/Interactive View/I&O; Cerner Mobile Apps-Communication	IS Trainings: Working w/ Orders; Cerner Mobile Apps-Patient Care; Working w/ the MAR		
9:00					
9:30					
10:00					
10:30					
11:00		Lunch	Lunch	Lunch	
11:30					
12:00					
12:30		Lunch (12:30-1:25)			
1:00	IS Training: Getting Started	Clinical Education Training	Clinical Education Training	Clinical Education Training	
1:30					
2:00					
2:30					
3:00					
3:30	IS Training: Intro to Cerner				
4:00	Security Photo/Dept Time				
4:30					
5:00					

Orientation - Week 1 MedSurg/ICU RN					
	Monday	Tuesday	Wednesday	Thursday	Friday
7:30					
8:00	System NEO Programming	Dept Time	Dept Time	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor
8:30		IS Trainings: Documenting Patient Histories; Charting w/Interactive View/I&O; Cerner Mobile Apps-Communication	IS Trainings: Working w/ Orders; Cerner Mobile Apps-Patient Care; Working w/ the MAR	IS Training: Med Surg/ICU Staff Workflow	
9:00					
9:30					
10:00					
10:30					
11:00		Lunch	Lunch	Lunch	
11:30					
12:00					
12:30		Lunch (12:30-1:25)			
1:00	IS Training: Getting Started	Clinical Education Training	Clinical Education Training	Clinical Education Training	
1:30					
2:00					
2:30					
3:00					
3:30	IS Training: Intro to Cerner				
4:00	Security Photo/Dept Time				
4:30					
5:00					

Orientation - Week 1 Ambulatory RN					
	Monday	Tuesday	Wednesday	Thursday	Friday
7:30					
8:00	System NEO Programming	Dept Time	Dept Time	IS Training: Message Center & Med Renewals	IS Training: Ambulatory Staff Workflow
8:30		IS Training: Documenting Patient Histories	IS Trainings: Working w/ Orders; Cerner Mobile Apps-Patient Care; Working w/ the MAR		
9:00				Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor	
9:30					
10:00					
10:30					
11:00		Lunch	Lunch	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor	
11:30					
12:00					
12:30		Lunch (12:30-1:25)			Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor
1:00	IS Training: Getting Started	Clinical Education Training	Clinical Education Training		
1:30					
2:00					
2:30					
3:00					
3:30	IS Training: Intro to Cerner				
4:00	Security Photo/Dept Time				
4:30					
5:00					

Orientation - Week 1 OB Inpatient RN					
	Monday	Tuesday	Wednesday	Thursday	Friday
7:30					
8:00	System NEO Programming	Dept Time	Dept Time	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor
8:30		IS Trainings: Documenting Patient Histories; Charting w/Interactive View/I&O; Cerner Mobile Apps- Communication	IS Trainings: Working w/ Orders; Cerner Mobile Apps- Patient Care; Working w/ the MAR		
9:00					
9:30					
10:00					
10:30		Lunch	Lunch	Lunch	
11:00					
11:30		Lunch (12:30-1:25)	Clinical Education Training	Clinical Education Training	
12:00					
12:30					
1:00					
1:30					
2:00	IS Training: Getting Started				
2:30	IS Training: Intro to Cerner				
3:00	Security Photo/Dept Time				
3:30					
4:00					
4:30					
5:00					

Clinical Staff Orientation Schedules

Orientation - Week 1 Ambulatory MA/CTC (if patient facing)					
	Monday	Tuesday	Wednesday	Thursday	Friday
7:30					
8:00	System NEO Programming	Dept Time	Dept Time	IS Training: Message Center & Med Renewals	IS Training: Ambulatory Staff Workflow
8:30		IS Training: Documenting Patient Histories	IS Trainings: Working w/ Orders; Cerner Mobile Apps-Patient Care; Working w/ the MAR		
9:00		Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor			
9:30					
10:00					
10:30		Lunch	Lunch	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor
11:00		Clinical Education Training			
11:30					
12:00					
12:30		Lunch (12:30-1:25)			
1:00	IS Training: Getting Started	Clinical Education Training	Clinical Education Training		
1:30					
2:00					
2:30	IS Training: Intro to Cerner	Clinical Education Training	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor		
3:00					
3:30	Security Photo/Dept Time	Clinical Education Training	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor		
4:00					
4:30					

Orientation - Week 1 CNA/HUC (if patient facing)					
	Monday	Tuesday	Wednesday	Thursday	Friday
7:30					
8:00	System NEO Programming	Dept Time	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor
8:30		IS Trainings: Documenting Patient Histories; Charting w/Interactive View/I&O; Cerner Mobile Apps-Communication			
9:00					
9:30					
10:00		Lunch (12:30-1:25)	Clinical Education Training		
10:30					
11:00					
11:30		IS Training: Getting Started	Clinical Education Training		
12:00					
12:30					
1:00	IS Training: Intro to Cerner	Clinical Education Training			
1:30					
2:00	Security Photo/Dept Time	Clinical Education Training			
2:30					
3:00					
3:30					
4:00					
4:30					

Orientation - Week 1 ED Tech					
	Monday	Tuesday	Wednesday	Thursday	Friday
7:30					
8:00	System NEO Programming	Dept Time	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor
8:30		IS Trainings: Documenting Patient Histories; Charting w/Interactive View/I&O; Cerner Mobile Apps-Communication			
9:00					
9:30					
10:00		Lunch (12:30-1:25)	Clinical Education Training		
10:30					
11:00					
11:30		IS Training: Getting Started	Clinical Education Training		
12:00					
12:30		IS Training: Intro to Cerner	Clinical Education Training		
1:00					
1:30	Security Photo/Dept Time	Clinical Education Training			
2:00					
2:30					
3:00					
3:30					
4:00					
4:30					

Orientation - Week 1 Appointment Coordinator/Registration/Scheduling								
Monday	Tuesday	Wednesday	Thursday	Friday	Monday	Tuesday	Wednesday	
7:30								
8:00	System NEO Programming	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor	IS Training: Intro to Scheduling; Intro to Registration; Working w/ Resource Schedules, Messaging, & Referrals	AC/Reg/Sched Onboarding with Patient Connection Center	AC/Reg/Sched Onboarding with Patient Connection Center	AC/Reg/Sched Onboarding with Patient Connection Center	AC/Reg/Sched Onboarding with Patient Connection Center	
8:30								
9:00								
9:30								
10:00								
10:30								
11:00								
11:30								
12:00								
12:30	Lunch (12:30-1:25)							
1:00								
1:30	IS Training: Getting Started	IS Training: Navigating Rev Cycle; Understanding Encounter-Level Details	IS Training: Patient Registration					
2:00								
2:30								
3:00	IS Training: Intro to Cerner							
3:30								
4:00	Security Photo/Dept Time	Complete CBTS	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor					
4:30								

Orientation - Week 1 Patient Access Specialist								
Monday	Tuesday	Wednesday	Thursday	Friday	Monday	Tuesday	Wednesday	
7:30								
8:00	System NEO Programming	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor	AC/Reg/Sched Onboarding with Patient Connection Center	AC/Reg/Sched Onboarding with Patient Connection Center	AC/Reg/Sched Onboarding with Patient Connection Center	AC/Reg/Sched Onboarding with Patient Connection Center	
8:30								
9:00								
9:30								
10:00								
10:30								
11:00								
11:30								
12:00								
12:30	Lunch (12:30-1:25)							
1:00								
1:30	IS Training: Getting Started	IS Training: Navigating Rev Cycle; Understanding Encounter-Level Details	IS Training: Patient Registration					
2:00								
2:30								
3:00	IS Training: Intro to Cerner							
3:30								
4:00	Security Photo/Dept Time	Complete CBTS	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor					
4:30								

Orientation - Week 1 CT Tech					
Monday	Tuesday	Wednesday	Thursday	Friday	
7:30					
8:00	System NEO Programming	Dept Time	Dept Time	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor	
8:30		IS Trainings: Documenting Patient Histories; Charting w/Interactive View/I&O; Cerner Mobile Apps- Communication	IS Trainings: Working w/ Orders; Cerner Mobile Apps- Patient Care; Working w/ the MAR		Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor
9:00					
9:30					
10:00					
10:30					
11:00					
11:30					
12:00	Lunch (12:30-1:25)	Lunch	Lunch		
1:00					
1:30	IS Training: Getting Started	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor		
2:00					
2:30	IS Training: Intro to Cerner				
3:00					
3:30					
4:00	Security Photo/Dept Time				
4:30					

Orientation - Week 1 Critical Care Transport					
Monday	Tuesday	Wednesday	Thursday	Friday	
7:30					
8:00	System NEO Programming	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor	
8:30					
9:00					
9:30					
10:00					
10:30					
11:00					
11:30					
12:00	Lunch (12:30-1:25)				
12:30					
1:00					
1:30	IS Training: Getting Started	Clinical Education Training			
2:00					
2:30					
3:00					
3:30	Security Photo/Dept Time				
4:00					
4:30					

Surgical Staff Orientation Schedule

Orientation - Week 1 Surgical RNs (OR, Preop/PACU, OPCC, CIRV, GI, Hyperbaric)

	Monday	Tuesday	Wednesday	Thursday	Friday
7:30					
8:00	System NEO Programming	Dept Time	Dept Time	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor
8:30		IS Trainings: Documenting Patient Histories; Charting w/Interactive View/I&O; Cerner Mobile Apps- Communication	IS Trainings: Working w/ Orders; Cerner Mobile Apps- Patient Care; Working w/ the MAR		
9:00					
9:30					
10:00					
10:30		Lunch	Lunch	Lunch	IS: Intraop Staff Workflow
11:00					
11:30		Lunch (12:30-1:25)	Clinical Education Training	Clinical Education Training	Clinical Education Training
12:00					
12:30					
1:00					
1:30					
2:00					
2:30					
3:00					
3:30	IS Training: Getting Started				
4:00	IS Training: Intro to Cerner				
4:30	Security Photo/Dept Time				

Orientation - Week 1 Surgical Ancillary Staff (CNAs, ORAs)

	Monday	Tuesday	Wednesday	Thursday	Friday
7:30					
8:00	System NEO Programming	Dept Time	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor
8:30		IS Trainings: Documenting Patient Histories; Charting w/Interactive View/I&O; Cerner Mobile Apps- Communication			
9:00					
9:30					
10:00					
10:30		Lunch	Clinical Education Training	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor
11:00					
11:30		Lunch (12:30-1:25)	Clinical Education Training	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor
12:00					
12:30					
1:00					
1:30					
2:00					
2:30					
3:00					
3:30	IS Training: Getting Started				
4:00	IS Training: Intro to Cerner				
4:30	Security Photo/Dept Time				

Orientation - Week 1 Surgical Ancillary Staff (Rad Techs (CIRV), Surg Techs, HUC)

	Monday	Tuesday	Wednesday	Thursday	Friday	
7:30						
8:00	System NEO Programming	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor				
8:30						
9:00		Lunch	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor		
9:30						
10:00						
10:30						
11:00		Lunch (12:30-1:25)	Clinical Education Training	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor
11:30						
12:00						
12:30						
1:00						
1:30						
2:00						
2:30						
3:00	IS Training: Getting Started					
3:30	IS Training: Intro to Cerner					
4:00	Security Photo/Dept Time					
4:30						

Non-Clinical Orientation Schedule

Orientation - Week 1 Shared Services Staff (non-clinical/administrative)					
	Monday	Tuesday	Wednesday	Thursday	Friday
7:30					
8:00	System NEO Programming				
8:30					
9:00					
9:30					
10:00					
10:30					
11:00					
11:30	Dept Time/Compliance CBTs/Safety Checklist/Meet with Supervisor				
12:00					
12:30					
1:00					
1:30					
2:00					
2:30					
3:00	Security Photo/Dept Time				
3:30					
4:00					
4:30					